



ST. WINIFRED'S SCHOOL



ADMISSIONS POLICY

Mission Statement and Entry Procedure

St. Winifred's* is a non-selective co-educational independent school for children aged between three and eleven. Approximately 70 pupils attend the Main School and an additional 20 younger pupils attend the Pre-school. At St. Winifred's, we believe that choosing the right school for your child is a key decision for both you and your child and we therefore encourage prospective parents and children to visit the School either at one of our "See the School in Action" days (see the St. Winifred's website for details) or individually by prior arrangement. We also recommend that prospective pupils attend a trial day at the Main School or a trial session in the Pre-school, as appropriate. Please contact the School Office on 023 8055 7352 or at office@stwinifreds.southampton.sch.uk for further information or to arrange a visit. St. Winifred's will accept entrants at any point during the School Year.

Equal Treatment and Admission Criteria

St Winifred's is committed to equal treatment of all pupils regardless of age, disability, gender, race, religion, or belief, and welcomes pupils from the diversity of backgrounds that make up our society. We believe that such diversity enriches the School's community and is vital in preparing pupils for today's world. Although the School has a Christian ethos, it does not select for entry on the basis of religious belief and every pupil is offered the opportunity to practise his or her own faith.

St. Winifred's does not have an entrance examination but every child who is offered a place at the School will:

- Have a satisfactory report from his or her previous school or schools
- Display social skills that align with St. Winifred's culture and ethos
- Have completed an age-appropriate assessment to allow St. Winifred's to ensure that the School can appropriately meet that child's needs.

Prior to admission to St. Winifred's, the Headteacher will request a confidential reference from the child's current Headteacher, or, in the case of children within the Early Years Foundation Stage (EYFS), a copy of the child's two-year Development Check. At registration, parents will be required to disclose all information relating to disabilities, medical or health conditions, allergies, and learning or behavioural difficulties relevant to their child. Prospective parents will also be required to provide the School with a copy of their child's birth certificate as well as details of any Special Needs and/or psychological reports relevant to their child. If a child is subject to a Court Order, a copy of that order must be provided. Any offer of a place at St. Winifred's is made contingent upon the School having received all relevant information relating to the prospective pupil and all financial obligations to current or previous schools having been met by his or her parents or legal guardians. In all cases, the Headteacher's decision on admissions is final.

Please note that children must be fully toilet-trained before attending St. Winifred's Pre-School.

Special Educational Needs and Disabilities

St. Winifred's will admit any child who meets the School's admission criteria so long as the School is able to meet that child's needs through reasonable adjustment. Parents of children with Special Educational Needs or disabilities should discuss their child's requirements with the School in advance of the child spending a trial day or session at the School to determine whether or not

* "St. Winifred's" refers to and means St. Winifred's Main School, Pre-school, EYFS, and Before- and After-school Care

adequate provision will be available. Parents should provide a copy of an Educational Psychologist's report or a medical report as appropriate. If parents accept a place for their child, support in class may be offered by the School. Such support may involve costs additional to the published school fees. St. Winifred's staff will discuss thoroughly with parents and their medical advisers the adjustments that can reasonably be made for the child if he or she becomes a pupil at the School. Please note that St. Winifred's is not able to offer highly specialised facilities or intensive programmes for children with Special Educational Needs.

Bursaries and Sibling Discounts

To make entrance to St. Winifred's accessible to children from a broad a range of financial backgrounds, the School's bursary programme offers a limited number of means-tested awards annually to entrants. To apply for an award, parents will be required to provide proof of their income and assets. Because bursaries are offered for 12 months at a time, parents will also be required to provide current information about their financial circumstances for every year in which a bursary is applied for. Levels of financial support offered may vary relative to changes in parents' income. In exceptional circumstances, bursaries may be awarded to current pupil if his or her parents indicate that they require financial assistance. In such cases, parents will be required to provide proof of their income and assets. Bursaries are only available to families who are resident in the UK. All awards are made following review of applications by The Gregg and St. Winifred's Schools Trust's Bursaries Sub-Committee. The Bursary Policy can be obtained from the Bursar.

A Sibling Discount of 7.5% is available for a second child who attends either The Gregg School or St. Winifred's School at the same time as his or her sibling. A 10% discount is available for each additional sibling.

Overseas Applicants

Applications from overseas pupils are welcomed, subject to UK Borders rules and regulations and provided such pupils have a parent living in the UK with whom they reside. Parents must also provide evidence of their child's legitimate right to study in the UK. St Winifred's School welcomes pupils for whom English is an additional language. All pupils' levels of linguistic ability are regularly assessed and closely monitored by the School.

School's Contractual Terms and Conditions

Details of the St. Winifred's contractual Terms and Conditions are available on the School's website and are sent to parents as part of the admissions process. Following acceptance of a place at the school, parents or legal guardians are required to complete and sign the school's current contract.

Complaints

Although we anticipate that you and your child will find the School's admissions process an entirely positive experience, a copy of the School's Complaints Procedure is available on the St. Winifred's website and can be sent to you on request. Any changes dictated by new legislation will automatically supersede the relevant sections of this policy.